



Notice of meeting of

Executive Member For Corporate Services and Advisory Panel

To:	Councillors Healey (Chair), Jamieson-Ball (Executive Member), Looker (Opposition Spokesperson), Pierce and R Watson
Date:	Friday, 8 June 2007
Time:	5.00 pm
Venue:	Guildhall

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Thursday 7 June 2007, if an item is called in *before* a decision is taken, *or*

4:00 pm on Tuesday 12 June 2007, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting of the Executive Member for Corporate Services and Advisory Panel held on 20 March 2007.

3. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Executive Member's remit can do so. The deadline for registering is Thursday 7 June 2007, at 5.00 pm.

Executive Member to consider the advice of the Advisory Panel upon the following items of business and to make a decision on those items or to note the information as required:

4. Future Agenda for Corporate Services EMAP (Pages 7 - 22)

This report provides an outline of the business currently scheduled for meetings of the Executive Member for Corporate Services and Advisory Panel during the forthcoming year, June 2007 – April 2008.

5. Resources Directorate Year End Performance And Financial Outturn - 2006/07 (Pages 23 - 80)

This report combines performance and financial information for the Resources Directorate for 2006/07. The performance element covers key and Council Plan indicators and projects, and the financial aspect deals with capital, revenue and Treasury Management variances.

6. Information Management Annual Report 2006/07 (Pages 81 - 88)

This outturn report advises Members of activity in the area of Information Management during 2006/07. It is for information and no decision is required, but members have previously requested further information about this developing area of the Council's work and members' views and comments are welcome.

7. Corporate Procurement Strategy 2007-2010 (Pages 89 - 160)

This report advises Members of the progress made to date on the preparation of the Corporate Procurement Strategy 2007-2010 and seeks Executive Member approval to refer the strategy to the Executive for formal consideration and approval in accordance with the requirements of the Constitution, subject to any amendments agreed by Corporate Services EMAP.

8. Corporate Procurement Team Workplan 2007/08 (Pages 161 - 186)

This report sets out the key deliverables of the Corporate Procurement Teams (CPT) workplan for 2007/08 and reviews progress against the procurement three year action plan 2004/2007.

9. Corporate Procurement Manual (Pages 187 - 190)

The purpose of this report is to advise Members of the development of a best practice corporate procurement manual for use by practitioners across the organisation, to be issued further to the provisions of the Council's Financial Regulations & procurement Rules.

URGENT BUSINESS

10. Any Other Matters which the Executive Member decides are urgent under the Local Government Act 1972.

Democracy Officer:

Name: Tracy Johnson

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting

- Any special arrangements
- Copies of reports

Contact details are set out above.